

**MT. GLENWOOD MEMORY GARDENS
SOUTH AND WEST**

GRAVE ESCORT POLICY

WE ARE HAPPY TO PROVIDE ALL LOT OWNERS AND THEIR FAMILY MEMBERS WITH LOT LOCATIONS RECORDED IN CEMETARY RECORDS. PLEASE FEEL FREE TO ASK ONE OF OUR OFFICE STAFF MEMBERS TO PROVIDE YOU WITH THIS INFORMATION. THIS WILL INCLUDE THE NAME OF THE SECTION, LOT, AND GRAVE NUMBER.

SECTIONS IN THE CEMETARY ARE MARKED WITH SIGNS FOR YOUR CONVENIENCE.

IF YOU DO NOT HAVE A MEMORIAL HEADSTONE ON THE BURIAL SITE AND ARE IN NEED OF ASSISTANCE TO LOCATE A LOVED ONE'S BURIAL SITE, WE WILL PROVIDE EITHER A PERSONAL ESCORT OR FLAGGING OF A BURIAL SITE FOR UP TO **ONE YEAR AFTER THE BURIAL**. THERE IS A **48 HOUR** PERIOD FOR US TO PROCESS THE WORK ORDER AND NOTIFY THE GROUNDS STAFF OF YOUR REQUEST.

PLEASE UNDERSTAND: IT IS IMPOSSIBLE FOR OUR GROUNDS STAFF TO CONTINUALLY SHOW UNMARKED BURIAL SITES OF THOSE WHO FAIL TO PLACE A HEADSTONE ON THEIR LOVED ONE'S GRAVE. THE GROUNDS STAFF IS RESPONSIBLE FOR THE MAINTENANCE OF THE CEMETARY. **IT IS THE RESPONSIBILITY OF THE FAMILY OR LOT OWNER TO MARK THE BURIAL SITE FOR EASE IN LOCATING THE GRAVE WHEN VISITING THE CEMETARY.**

IF YOU DO NOT HAVE A MEMORIAL PLACED FOR LOCATING THE BURIAL SITE, PLEASE FEEL FREE TO ASK OUR OFFICE STAFF FOR INFORMATION REGARDING MEMORIAL HEADSTONES.

THANK YOU